Comagine Health

Data Connect User Guide

July 8, 2025

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About Data Connect

Data Connect is an essential tool for tracking measures and performance outcomes that are important to the health of your patients and the financial vitality of your practice. Free to Oregon primary care and women's health practices, Data Connect delivers results for dozens of quality, utilization and expenditure measures for your medical group, practice, providers and individual patients.

Powered by health care claims data from 11 payers — including commercial health plans, Medicaid and Medicare — as well as sophisticated analysis, Data Connect enables you to quickly and easily:

- View trends over time to track quality improvement efforts and outcomes
- Generate custom comparison and trend reports for specific clinics, providers or patient populations
- Compare provider and clinic results with state and national benchmarks

This is a new system that is still being refined. If you experience issues with using Data Connect or have feedback on how it could be better, we want to hear from you. Please don't hesitate to reach out to Comagine Health with your questions or comments. We could not do this important work without you.

Data Connect is a product of the Oregon Data Collaborative. For more information about the Oregon Data Collaborative and answers to frequently asked questions, please review the FAQ document available at https://comagine.org/resource/2904.

Accessing Data Connect

Existing Users

If you have a Data Connect account, log in at https://dataconnect.comagine.org.

If you have forgotten your username and/or password, please contact the Data Connect administrator at OregonData@comagine.org.

New Users

If you do not have a Data Connect account, you can request one from Comagine Health by completing the registration form at https://comagine.org/form/data-connect-registration.

Logging In

Data Connect is a web-based, HIPAA-compliant reporting tool protected by rigorous security protocols including multifactor user verification and permission controls that limit user access to their assigned, privileged data levels.

Multifactor Authentication and Password Setup

The first time you log in to Data Connect, you must enroll in multifactor authentication and set up security questions for identity verification. Provide a valid 10-digit phone number that you can access to receive a One-Time Passcode (OTP) via text message.

You must also update your password the first time you log in. Passwords must be a minimum of eight characters and include a combination of letters, numbers, and special characters. Passwords expire every 90 days.

Business Associate Agreement

The Business Associate Agreement (BAA) is a legal document that ensures all parties who use and interact with Data Connect are compliant with the requirements of the Health Insurance Portability and Accountability Act (HIPAA). Comagine Health can provide a PDF copy of the BAA upon request.

Every provider organization registered in Data Connect must have an active BAA on file. If a provider organization does not have an active BAA, the organization's Editor (see "Portal Users" section of this document) will be prompted to agree to the terms of the BAA when they log in to Data Connect. Users cannot access Data Connect if their associated provider organization does not have an active BAA.

User Access Agreement

The User Access Agreement (UAA) is a legal document that defines the terms of access to Data Connect. Comagine Health can provide a PDF copy of the UAA upon request.

The first time you log in to Data Connect, you will be prompted to agree to the terms of the UAA. You must agree to the terms of the UAA in order to use Data Connect.

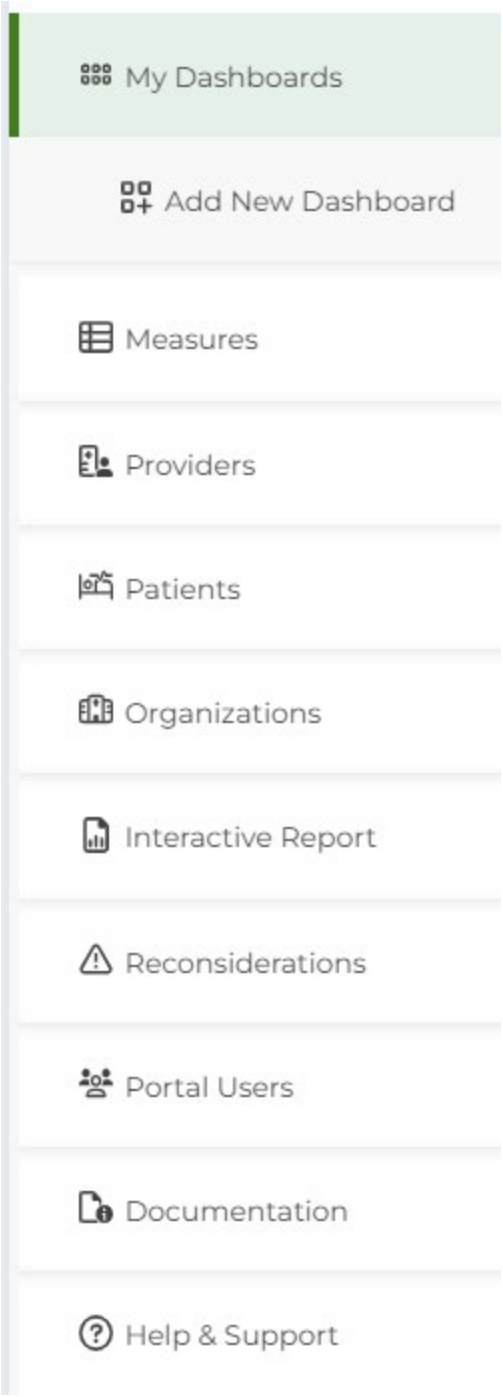
Note on Data Availability

Some users will not see data when they first log in to Data Connect. Depending on when your organization was added to Comagine Health's database as well as the status of the provider roster in Data Connect, measure results may not be available until the next round of reporting. The data in Data Connect is refreshed approximately four times per year. Comagine Health will notify all active users when the data is refreshed.

For newly created user accounts, there is an approximate 24-hour delay before Tableau data visualizations load in the My Dashboards and Interactive Report sections.

Using Data Connect

Data Connect is organized into 10 main sections, with a navigation menu anchored to the left side of the screen.



My Dashboards – Widget-based architecture presents concise and convenient analyses that allow users to quickly interpret performance on measures they identify as most relevant.

Measures – Dynamic tabular presentations that allow users to review and explore summary measure results with drill-down capability to individual clinic, provider and patient-level detail.

Providers – Comprehensive roster of your organization's affiliated primary care and women's health providers over time. Authorized users are expected to validate and update their provider rosters on a routine basis to ensure accuracy of measure results.

Patients – List of health plan members who have been attributed to your organization through their primary care or women's health provider.

Organizations – Record of any parent/child relationships with other provider organizations in Data Connect.

Interactive Report – Generate custom reports using a Tableau interface outfitted with actionable filters for robust data visualizations.

Reconsiderations – Interface where submitted requests for data reconsideration are maintained and where authorized users can review the status of these submissions.

Portal Users – Administrative controls that permit privileged users to manage their organization's settings and user access to Data Connect.

Documentation – Directory of supporting documentation and reference materials for key Data Connect features and functionalities.

Help & Support – Submit questions or comments to Comagine Health.

Portal Users



There are several user types and roles available in Data Connect that allow users to access various levels of data roll-up and functionality. Each user is assigned both a *type* and a *role* for their organization.

User Types

Data Connect contains the following types of user accounts:

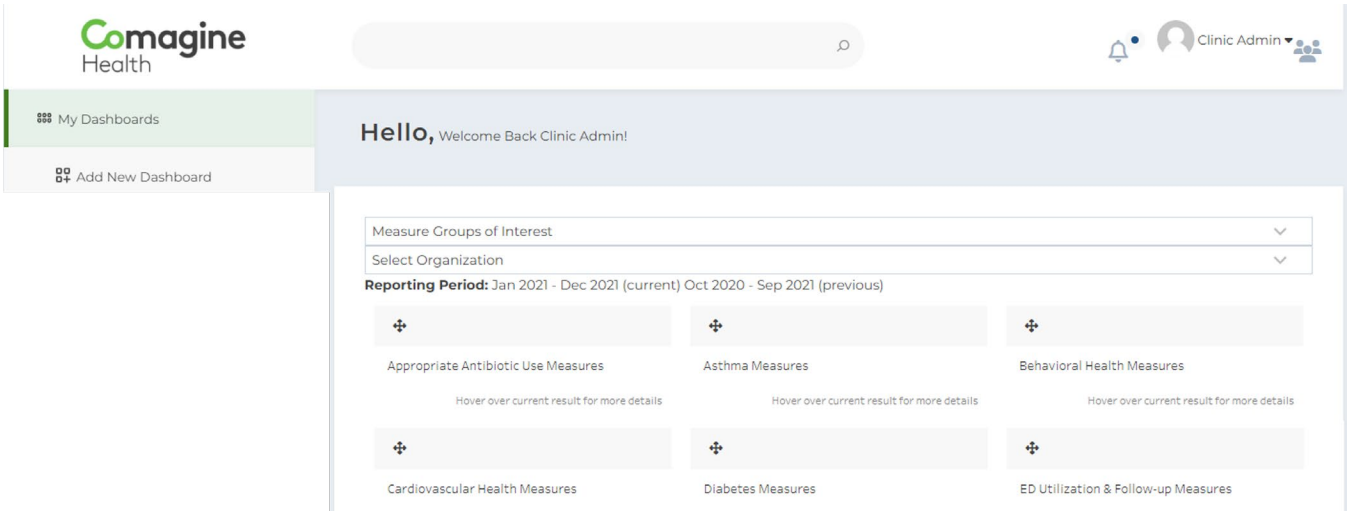
- Clinic
- Medical Group
- Independent Physician Association (IPA)
- Health System
- Health Plan

User Roles

- **Viewer –** Viewers can view data and dashboards; they have no administrative permissions.
- **Editor –** Editors have administrative permissions for their assigned organization(s), allowing them to:
    - Create and customize dashboards
    - Edit and validate provider roster
    - Submit data reconsideration requests
    - Validate organization roster
    - Manage portal user access

My Dashboards

The dashboard is made up of summary widgets that provide snapshot visualizations of key statistics and measure results for the current and previous reporting periods posted in Data Connect.



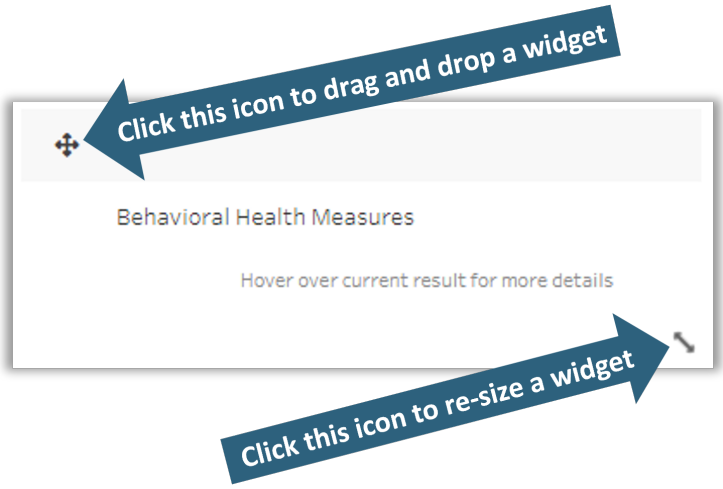
Default Dashboards

The first time you log in to Data Connect, it displays a default dashboard that is based on your user type and role. The widgets in the default dashboard provide summary details for several defined measure groups of interest to help you easily monitor metrics related to program-specific goals and objectives. The Measure Groups currently available in Data Connect include:

- Appropriate Antibiotic Use
- Asthma
- Behavioral Health
- Cardiovascular Health
- Diabetes
- ED Utilization and Follow-up
- Expenditure
- Patient-Centered Primary Care Home (PCPCH)
- Pediatric
- PQI
- Publicly Reported
- Quality Payment Program (QPP)
- Screening
- Utilization
- Women's Health

Customizing Dashboards

Editors can customize their organization's default dashboard by resizing widgets of interest and adjusting their placement by dragging and dropping them within the dashboard.



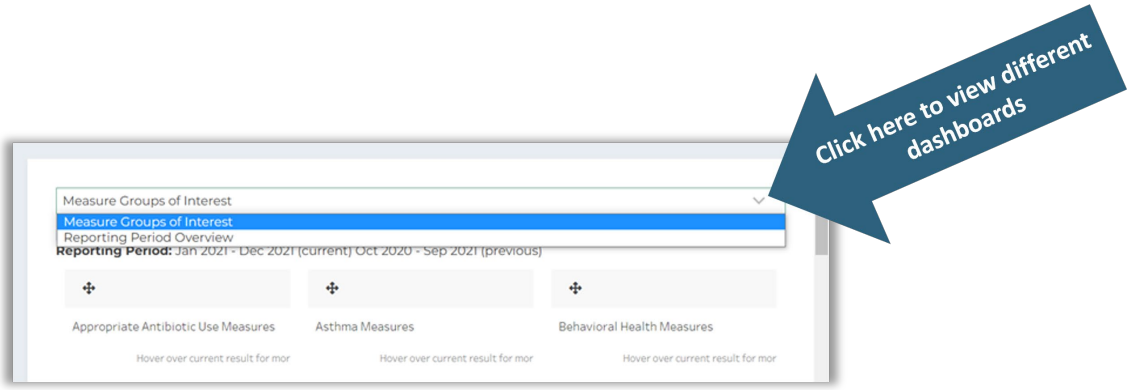
Creating and Managing Dashboards

You can create multiple dashboards to evaluate different metrics of interest.

Adding a New Dashboard

1. Go to Add New Dashboard.
2. Enter a title for your new dashboard.
3. Select the user role(s) that can access this dashboard.
4. Select the widgets to include on the dashboard.
5. Select **Save** at the bottom of the page.

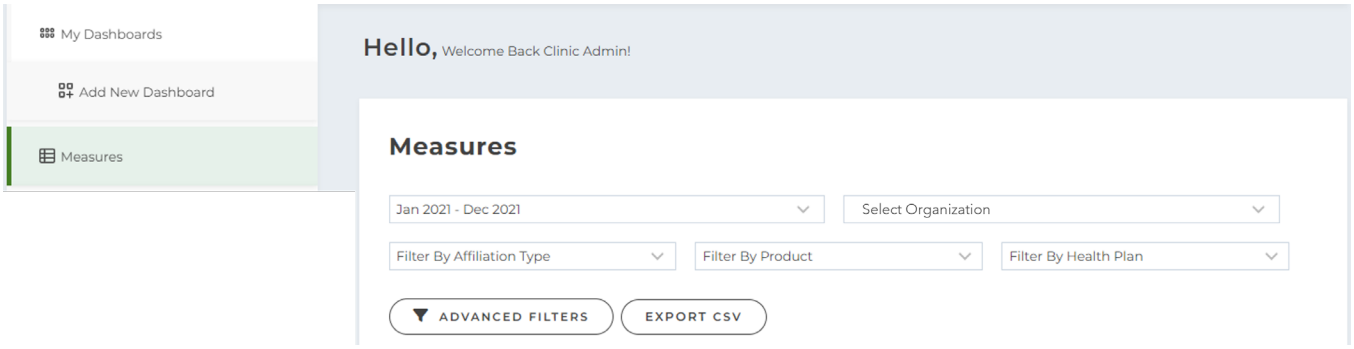
Move between saved dashboards by selecting the dashboard of interest in the My Dashboards menu.



Measures

More information about the Oregon Data Collaborative measure set and how the results in Data Connect are calculated can be found in the Oregon Data Collaborative FAQ, which is available in the Documentation section of Data Connect.

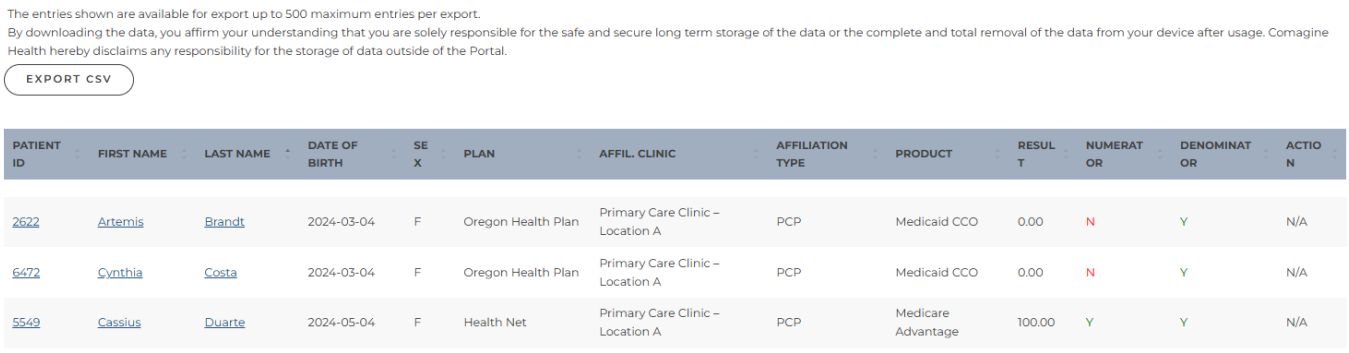
The Measures section enables you to review measure results for your organization(s) and compare values to state and national benchmarks. The default display is data for the current reporting period posted in Data Connect. You can refine these results or review data from previous reporting periods by adjusting the filters. To export measure results as a CSV file, select **Export CSV**.



Measure Details

To view details for a specific measure, select the measure name from the results displayed in the main Measures section. The measure details will open in a separate browser window. All patients for the measure are displayed alphabetically by last name. The Numerator and Denominator columns indicate whether a patient is included in the calculation for the selected measure (Y/N). To view details for a specific patient, select the patient's name.

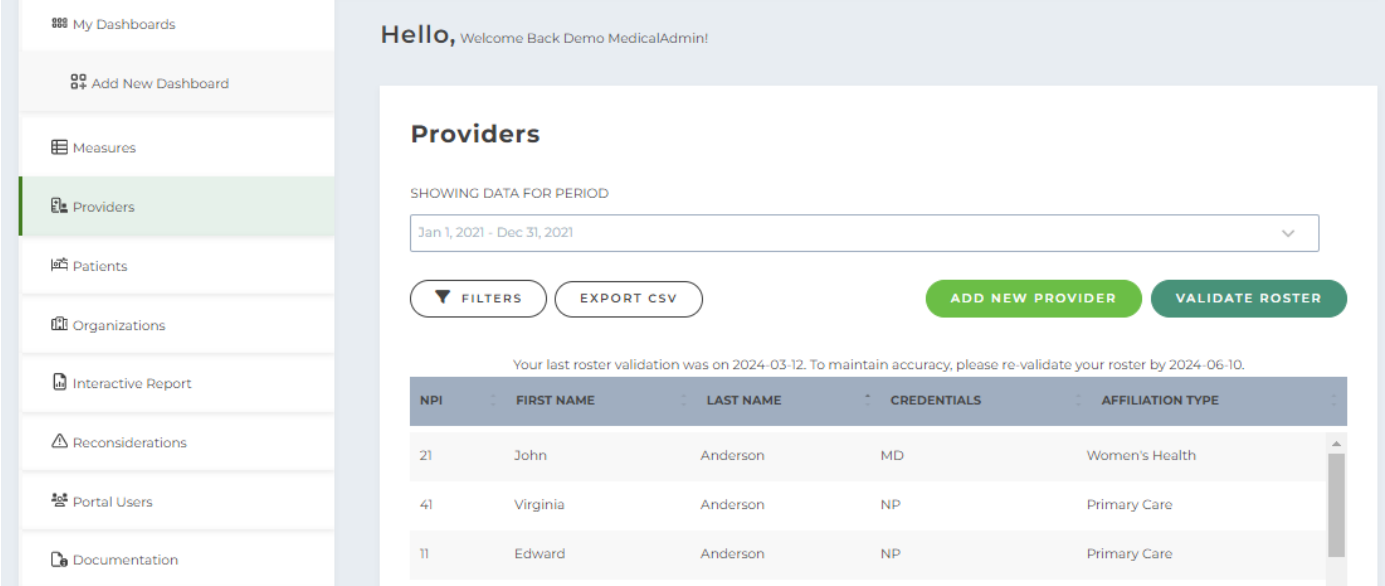
You can filter measure details by reporting period, organization or clinic, and provider name and export this information to a CSV file by selecting **Export CSV**. Exports of measure details are limited to a maximum of 500 rows of data at a time. If you select a combination of filters that does not result in data, the message "No Data Available" will be displayed.



PATIENT ID	FIRST NAME	LAST NAME	DATE OF BIRTH	SEX	PLAN	AFFIL. CLINIC	AFFILIATION TYPE	PRODUCT	RESULT	NUMERATOR	DENOMINATOR	ACTION
2622	Artemis	Brandt	2024-03-04	F	Oregon Health Plan	Primary Care Clinic – Location A	PCP	Medicaid CCO	0.00	N	Y	N/A
6472	Cynthia	Costa	2024-03-04	F	Oregon Health Plan	Primary Care Clinic – Location A	PCP	Medicaid CCO	0.00	N	Y	N/A
5549	Cassius	Duarte	2024-05-04	F	Health Net	Primary Care Clinic – Location A	PCP	Medicare Advantage	100.00	Y	Y	N/A

Providers

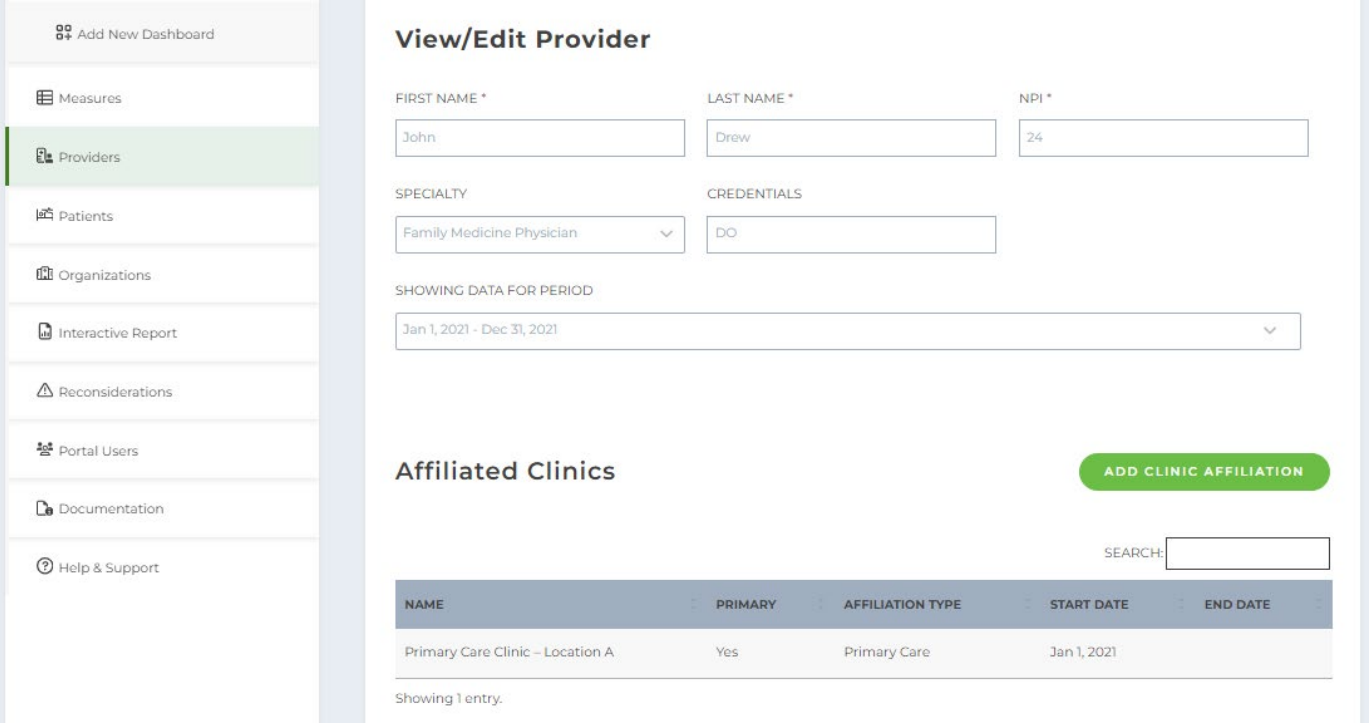
The Providers section serves as an organization's provider roster in Data Connect and displays all of the primary care and women's health providers affiliated with the organization for the current reporting period. You can drill into measure results for individual providers and their attributed patient panel. You can also filter the provider roster as needed and export it as a CSV file by selecting **Export CSV**.



Provider Details

To view details for a specific provider, select a row in the provider roster table. Each provider record contains:

- Name
- NPI
- Specialty
- Credentials
- Affiliated Clinics



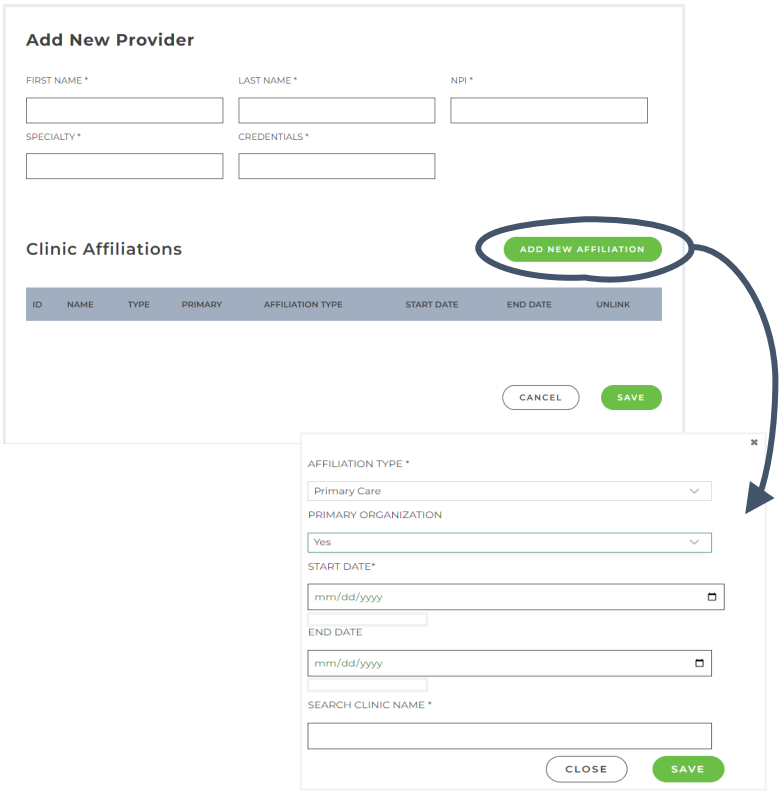
Managing the Provider Roster

Only users designated as an Editor can make changes to their organization's provider roster. Users designated as a Viewer can only view the information.

Adding a New Provider

1. Select **Add New Provider**.
2. Enter the provider's NPI to search for their record in the Data Connect master directory. (The provider may already exist in Data Connect under another clinic location.)
3. If the provider is already in the master directory, you will be prompted to add their Affiliation to your clinic. You will need the following details:
    - Affiliation type (Primary Care or Women's Health)
    - Affiliation start date (When did the provider begin practicing at this location?)
    - Affiliation end date, if relevant
4. If the provider is not already in the Data Connect master directory, you will be prompted to add them. You will need the following details:
    - First name
    - Last name
    - NPI
    - Professional credential (DO, MD, ND, NP, PA, CNM)
    - Primary specialty (e.g., Family Medicine, Internal Medicine, Pediatrics)

A provider can be affiliated with multiple clinic locations. If a provider practices at more than one of your clinic locations, follow the steps in the next section, "Updating an Existing Provider," to add all relevant clinic affiliations to their record.



Updating an Existing Provider

1. Select the provider name from the roster.
2. Go to Affiliated Clinics and select the affiliation to edit.
3. If the provider has left that clinic location, add the Affiliation End Date. If this is the provider's primary organization, check **Primary Organization**.

   Providers who have left your clinic will continue to be displayed in your roster until the current reporting period posted in Data Connect surpasses the provider's affiliation end date with your organization.

4. Select **Update** to save your changes.

   You can only edit affiliations for your own assigned organizations. If you see an erroneous affiliation with an outside organization, please contact Comagine Health.

5. If a provider is on your roster that was never at that clinic location, please contact Comagine Health to have this corrected.
6. To add another clinic affiliation for a provider, select **Add Affiliation** and repeat steps 1-5.

Provider Roster Validation

Editors are responsible for regularly reviewing and updating their organization's provider roster. Correct provider-to-clinic affiliation is the foundation for accurate patient attribution and measure reporting. Editors play an important role in improving data accuracy by maintaining the list of providers attributed to their clinic locations (including updating Affiliation End Dates when providers leave a clinic).

Comagine Health recommends reviewing and updating provider rosters on a quarterly basis (every 90 days), and Data Connect will require you to validate your provider roster every 90 days. You may update rosters any time within the 90-day period. Data Connect displays the date of the most recent validation and the due date for the next validation.

If you have not reviewed and validated your provider roster within the past 90 days, you will be directed to the Providers section of Data Connect when you login and *will not be permitted to access other sections of Data Connect* until you have validated your provider roster.

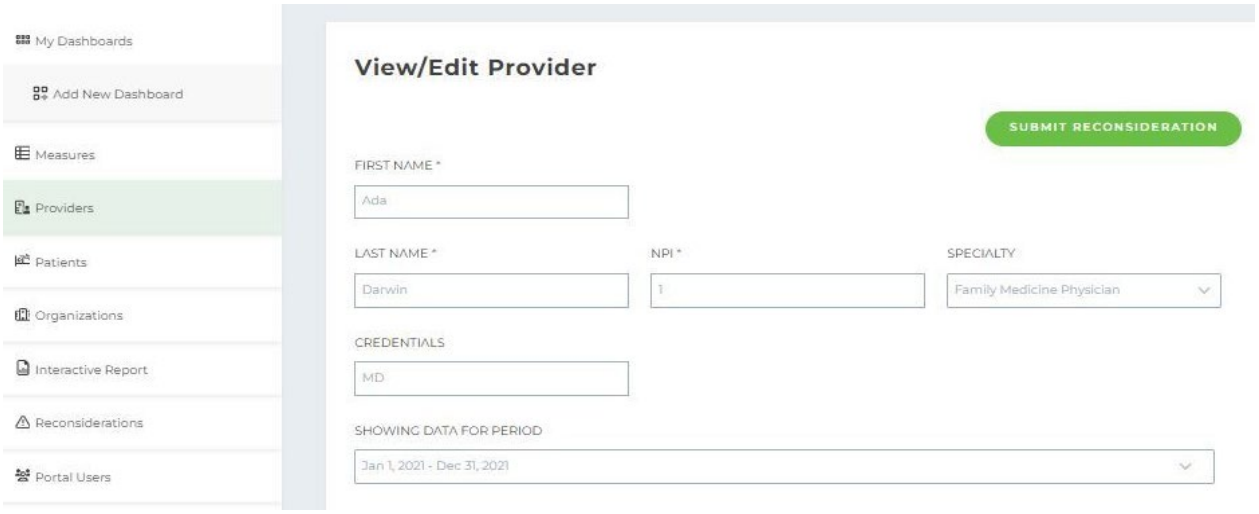
To validate a provider roster, select **Validate Rosters**. To check affiliation end dates, open the individual provider profile. After reviewing and editing the profile, select **Save** to return to the Providers section and validate the roster.

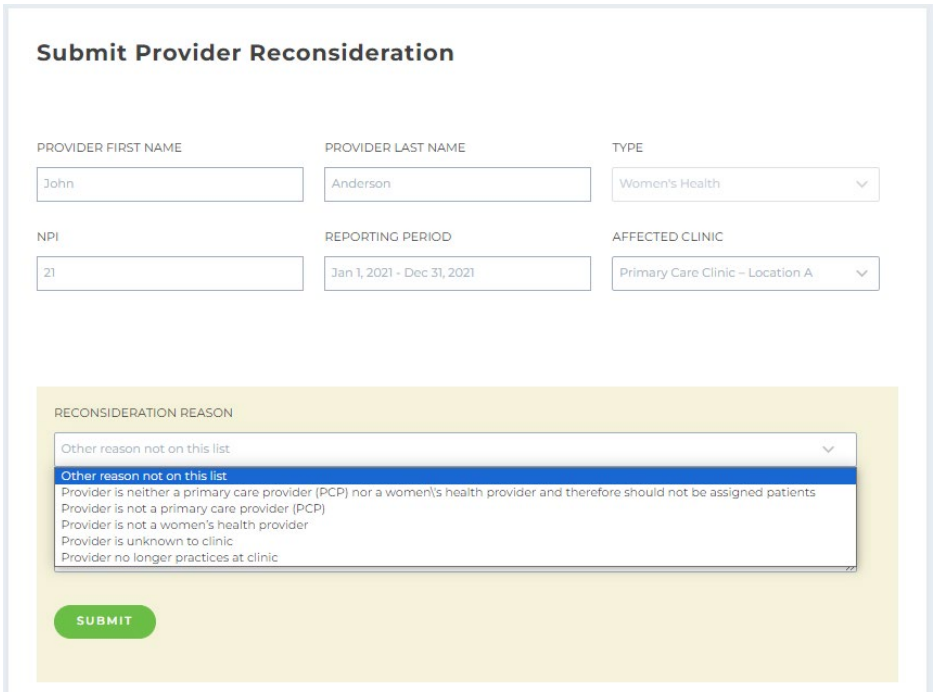
Data Reconsiderations: Provider Attribution

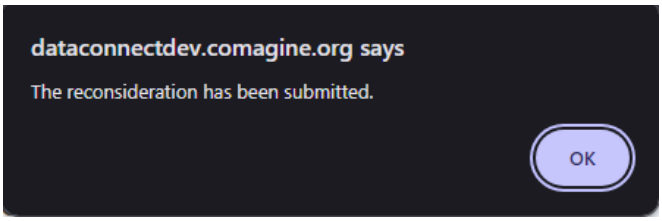
If you find errors in your organization's attributed providers in Data Connect, you can submit requests for correction and measure recalculation during a 65-day reconsideration period. This reconsideration period will generally take place for every other round of data that is posted to Data Connect. Comagine Health will notify all active Data Connect users when the data reconsideration period is open and when it will close. Please refer to the Oregon Data Collaborative Reconsideration Policy and Process for more information about data reconsideration and Comagine Health's review process.

Submitting a Reconsideration Request for Provider Attribution

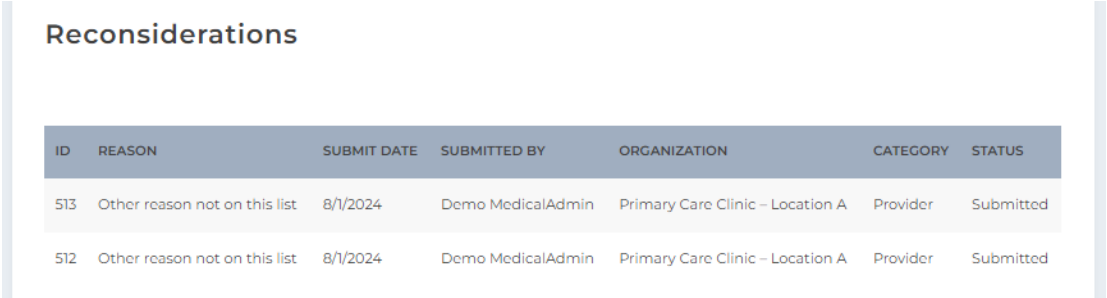
1. Select the provider name from the roster.
2. Select **Submit Reconsideration**.
3. Select the relevant reconsideration reason.
4. Enter any relevant dates or notes.
5. Select **Submit**. Wait for the confirmation message to display before leaving the page.







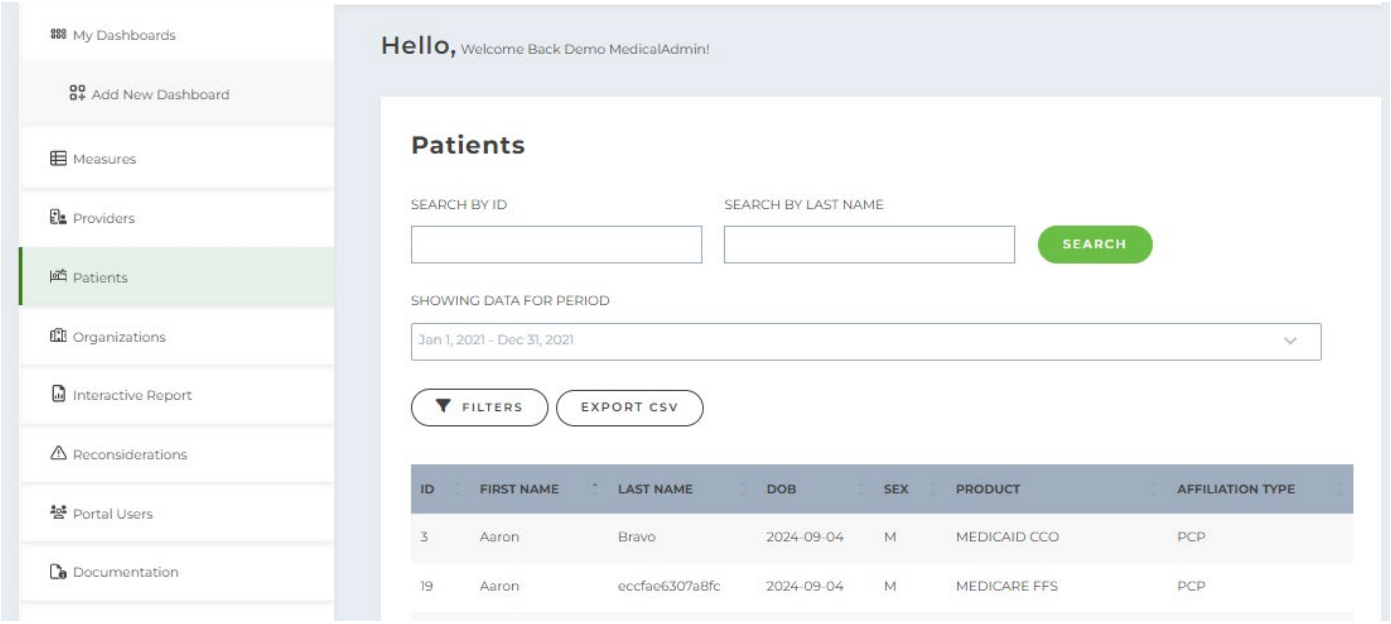
Reconsiderations submitted for providers are displayed on their Provider Detail page, along with the status of the reconsideration, the date submitted, and the name of the submitter.



Patients

The Patients section displays all of the patients attributed to your organization, as determined by your user type. For example, Medical Group users will see the patients affiliated with their providers across all clinic locations, while Clinic users will see only the patients affiliated with the providers practicing at their assigned clinic(s).

You can filter the patient list as needed and export this information to a CSV file by selecting **Export CSV**.



Patient Details

To view details for a specific patient, select a row in the patient table.

Data Reconsiderations: Patient Attribution & Measure Results

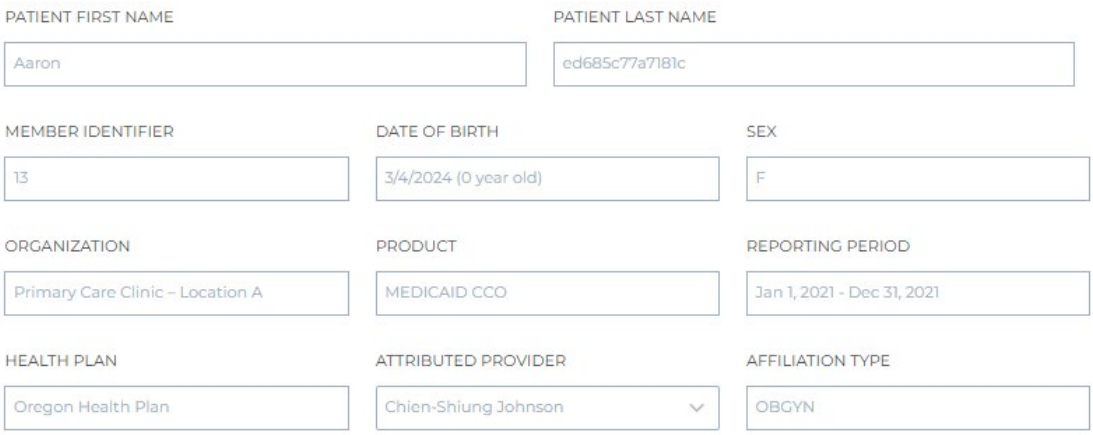
Data Connect users cannot directly edit this patient list or the information linked to each patient record. If you find errors, you can submit requests for correction and measure recalculation during a 65-day reconsideration period. This reconsideration period will generally take place for every other round of data that is posted to the portal. Comagine Health will notify all active Data Connect users when the data reconsideration period is open and when it will close. Please refer to the Oregon Data Collaborative Reconsideration Policy and Process for more information about data reconsideration and Comagine Health's review process.

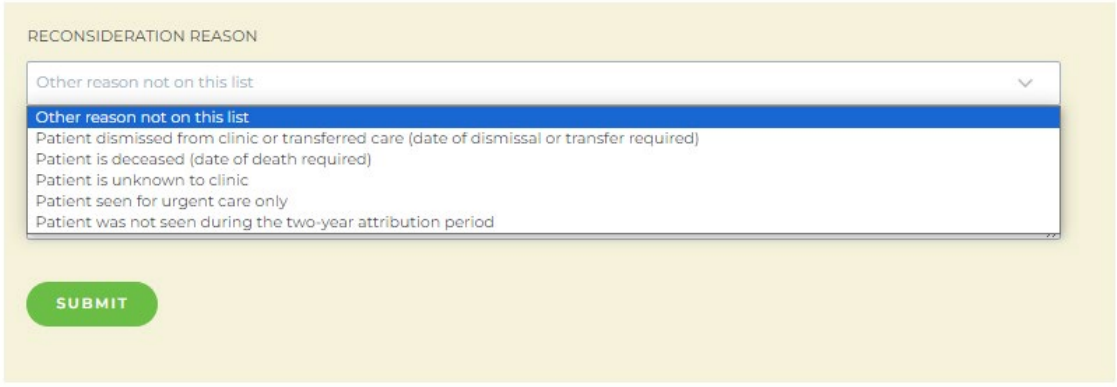
If a patient is listed that is unknown to your organization, has passed away, or was otherwise not seen during the two-year attribution look-back period, please submit a data reconsideration request for Patient ttribution using the following the steps.

Submitting a Reconsideration Request for Patient Attribution

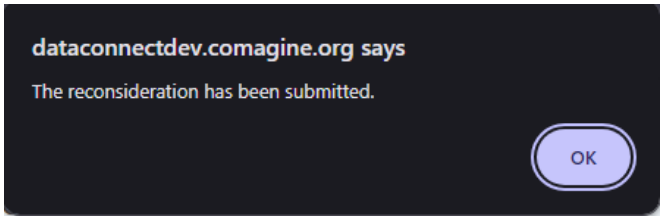
1. Select the patient name.
2. Select **Submit Reconsideration**.
3. Select the relevant reconsideration reason. Some reconsideration reasons require you to provide a date. If the date is left blank, you will not be able to submit the reconsideration request.
4. Enter any relevant dates or notes.
5. Select **Submit**. Wait for the confirmation message to display before leaving the page.




PATIENT FIRST NAME
Aaron
PATIENT LAST NAME
ed685c77a7181c
MEMBER IDENTIFIER
13
DATE OF BIRTH
3/4/2024 (0 year old)
SEX
F
ORGANIZATION
Primary Care Clinic – Location A
PRODUCT
MEDICAID CCO
REPORTING PERIOD
Jan 1, 2021 - Dec 31, 2021
HEALTH PLAN
Oregon Health Plan
ATTRIBUTED PROVIDER
Chien-Shiung Johnson
AFFILIATION TYPE
OBGYN


RECONSIDERATION REASON
Other reason not on this list
Other reason not on this list
Patient dismissed from clinic or transferred care (date of dismissal or transfer required)
Patient is deceased (date of death required)
Patient is unknown to clinic
Patient seen for urgent care only
Patient was not seen during the two-year attribution period
SUBMIT


RECONSIDERATION REASON
Patient is deceased (date of death required)
REQUIRED DATE (SEE SELECTED REASON) *
mm/dd/yyyy
NOTES/COMMENTS
Patient is deceased (date of death required)
SUBMIT


dataconnectdev.comagine.org says
The reconsideration has been submitted.
OK

If a patient's individual measure results are incorrect, please submit a data reconsideration request for each incorrect Measure Result using the following steps.

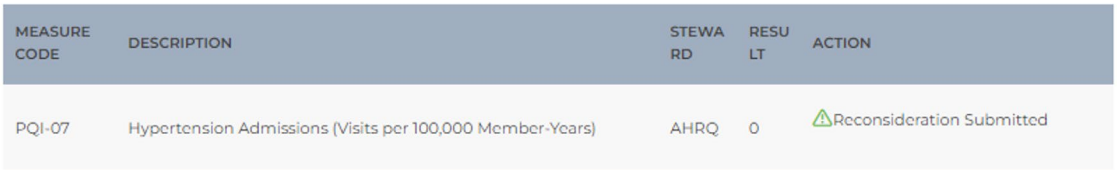
Submitting a Reconsideration Request for Measure Result

1. Select the Patient name.
2. Scroll down to the "Measures" table for the selected patient, where each measure result is represented by a single row.



3. Select **Submit Reconsideration** in the row of the measure result that is incorrect.
4. Select the relevant reconsideration reason. Some reconsideration reasons require you to provide a date. If the date is left blank, you will not be able to submit the reconsideration request.
5. Enter any relevant dates or notes.
6. Select **Submit**. Wait for the confirmation message before leaving the page.

Once a measure result reconsideration request has been submitted, the Action column for the selected measure result will display "Reconsideration Submitted."



Note on Patient Access

Patients do not have access to Data Connect. The only data from Data Connect that can be accessed by the public are a subset of the results that are included on Comagine Health's Compare Your Care website.

Compare Your Care uses select data from Data Connect to calculate quality and cost of care scores for Oregon health care providers and makes these scores available to the public. Patients can learn more about Compare Your Care and opt out of inclusion in public reporting by submitting an opt-out request form to Comagine Health. The Public Reporting Patient Explanation and Opt-Out Request form is available upon request.

Organizations

The Organizations section displays the clinic(s) you are assigned to and allows you to drill down into clinic-level measure results. Medical Group users will see all the clinic locations within their organization; Clinic users will see only the clinic(s) they are assigned to.

Users cannot edit clinic names or addresses. If a clinic opens, closes, changes its name, moves, merges with another clinic, etc., please notify Comagine Health as soon as possible so this information can be updated and captured in future rounds of reporting.

You can filter the organization list as needed and export this information to a CSV file by selecting **Export CSV**.



Organization Roster Validation

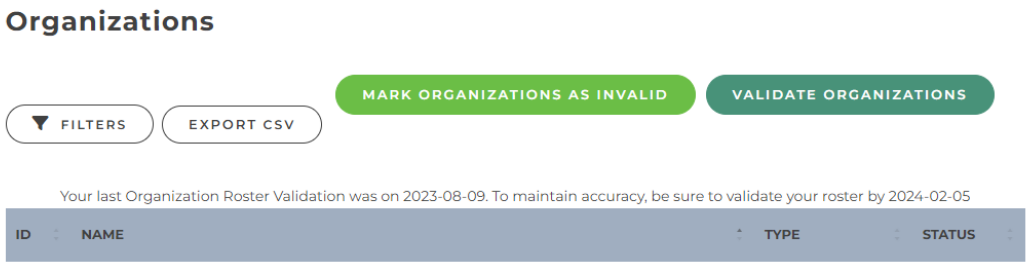
Editors should review and validate organization rosters at least every 180 days to maintain accuracy.

To validate your organization roster, select **Validate Organizations**. Data Connect will record the date of validation and display the date of the most recent validation and the due date for the next validation.

To mark your organization roster as invalid and communicate organization changes to the Comagine Administrator:

1. Select **Mark Organizations as Invalid**.
2. Enter the reason why the organization roster is invalid in the text box that displays.
3. Select **Save**.

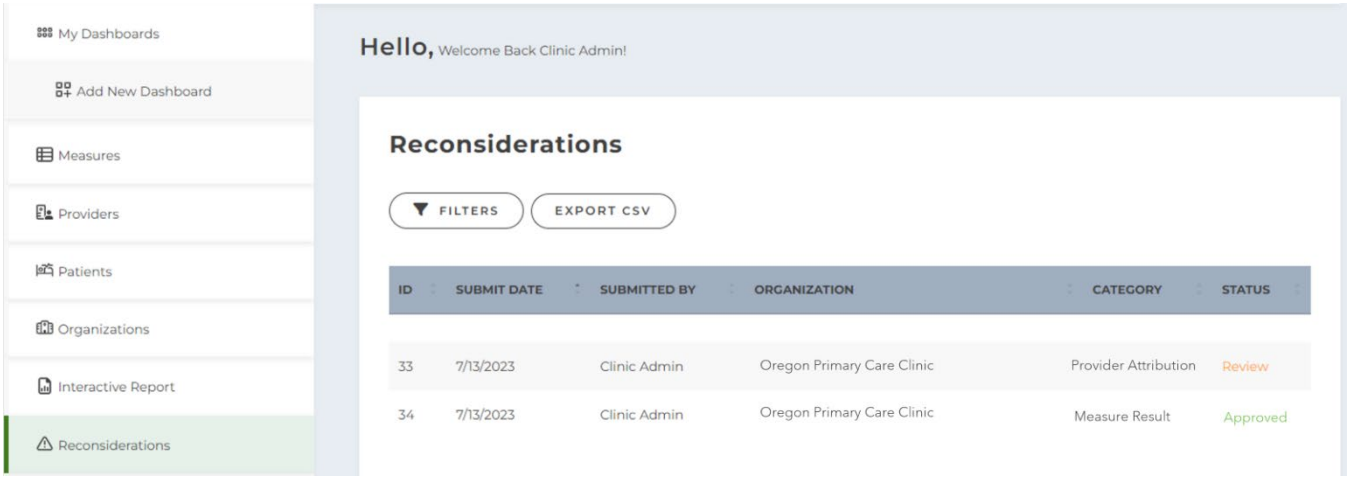
Data Connect will record the date of review, update the next required validation date and notify Comagine Health Administrators. *Comagine Health Administrators will contact all users who indicate their organization roster is not valid.*



Reconsiderations

If you find errors in provider attribution, patient attribution, or the patient measure results reported in Data Connect, you can submit requests for correction and recalculation during a 65-day reconsideration period. This reconsideration period will take place for every other round of data that is posted to Data Connect. Comagine Health will notify all active Data Connect users when the data reconsideration period is open and when it will close. Please refer to the Oregon Data Collaborative Reconsideration Policy and Process for more information about data reconsideration and Comagine Health's review process.

This section of Data Connect provides a summary of an organization's submitted reconsideration requests and details on the status of each. You can filter the reconsiderations list as needed and export this information to a CSV file by selecting **Export CSV**.



Reconsideration Categories

- **Provider Attribution:** A provider is unknown to the clinic, has left the clinic, or is not a primary care or women's health provider and therefore shouldn't be assigned patients.
- **Patient Attribution**: A patient is unknown to clinic, has passed away, or was otherwise not seen during the two-year attribution look-back period.
- **Measure Result:** A patient should/should not be included in the calculation of a specific measure for a given reporting period.

Submitting Reconsideration Requests

For step-by-step instructions on submitting the different types of data reconsideration requests, please refer to the following pages of this user guide:

- For Provider Attribution reconsiderations, see page 13.
- For Patient Attribution reconsiderations, see page 15.
- For Measure Result reconsiderations, see page 17.

Reconsideration Request Statuses

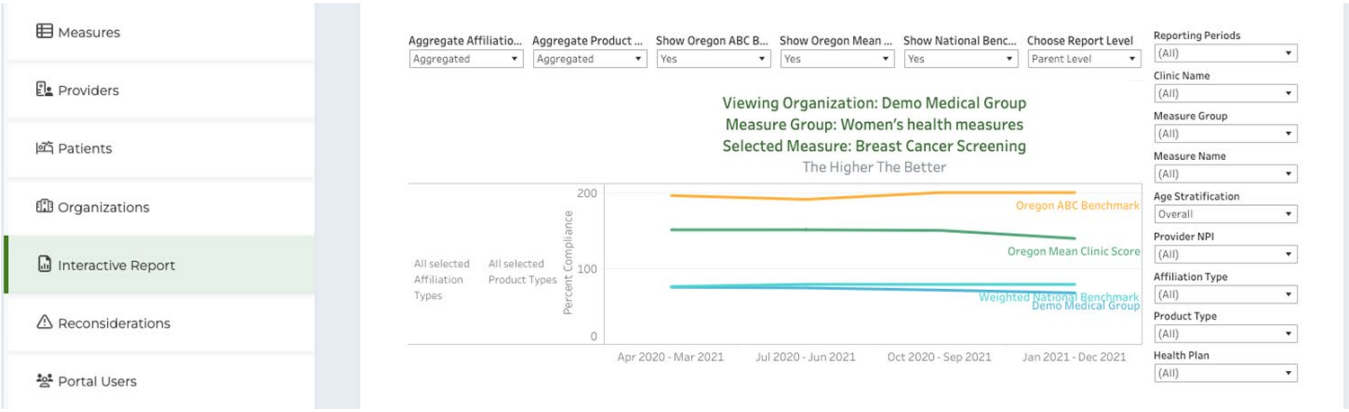
- **Submitted:** The request has been submitted by the user.
- **Review:** Administration has received the request and is actively reviewing it.
- **Approved:** Administration has approved the request.
- **Denied:** Administration has denied the request.

Interactive Report

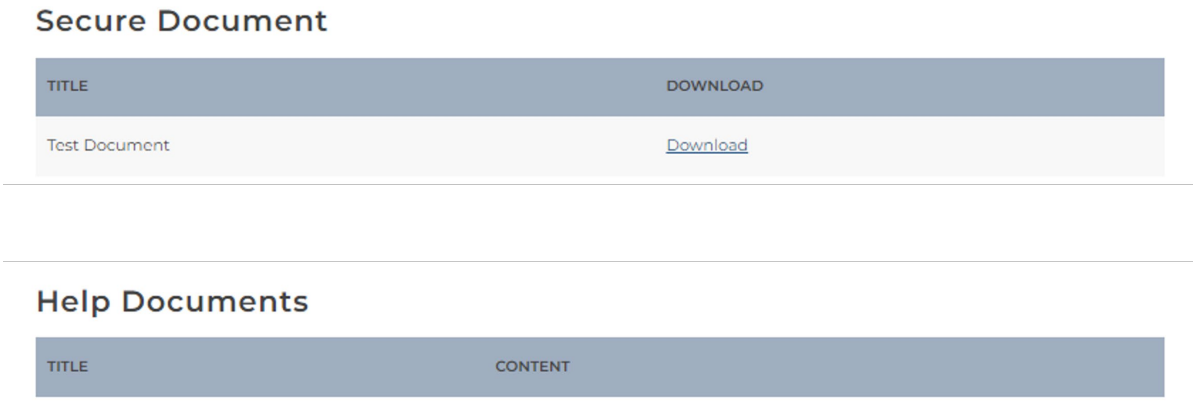
The Interactive Report section allows you to generate custom reports with your clinic- and provider-level measure results to track trends over time and identify areas for improvement. Use these reports to compare your data through a high-level overview, evaluating your data against several benchmarks.

You can filter by measure group, affiliation type, and product type, among other parameters. You can also drill down by measure, clinic, and individual provider.

These reports are user-specific and allow you to evaluate your data in a variety of ways and at different levels.



Documentation



The following support materials are available in the Documentation section:

- User Guide
- Oregon Data Collaborative Frequently Asked Questions

Additional resources and information are available on the Comagine Health website at https://comagine.org/program/data-connect.

Help & Support

Use this form to submit questions and requests for technical assistance. This is also a great way to share feedback about Data Connect with Comagine Health so we can make it even better.

